



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DODLA KOUSALYAMMA GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution	Ch.Masthanaiah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0861-2327568
Mobile no.	9948121701
Registered Email	naac.dkw@gmail.com
Alternate Email	iqac.dkw@gmail.com
Address	Opposite police Parade Grounds, Dargamitta
City/Town	Nellore
State/UT	Andhra Pradesh
Pincode	524003

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			09-Mar-2016		
Type of Institution			Women		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Dr. K.Padmaja		
Phone no/Alternate Phone no.			08612319900		
Mobile no.			9502455588		
Registered Email			kalapala.padmaja@gmail.com		
Alternate Email			english.dkw@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://www.dkwgdcnellore.ac.in/pdf/AOARs/AOAR%202017-18.pdf		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.dkwgdcnellore.ac.in/pdf/docx/Academic%20Calendar/D.K%20Academic%20Calendar%2018-19.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.07	2011	16-Sep-2011	31-Dec-2018
6. Date of Establishment of IQAC			12-Nov-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
preparation of Institutional plan	31-Jul-2018 15	50
Teacher evaluation and Curriculum evaluation and uploading the report on to college website	07-Nov-2018 5	642
Conduct of BOS meetings	12-Apr-2018 10	108
Strengthening of student admission	22-Apr-2019 50	55
Encouragement to students for participation in summer research intership -2 students selected.	14-May-2019 60	7
National workshop in foldscope assesmbly and usage	27-Aug-2018 2	85
Self defense training for students.	27-Jun-2018 4	120
Preparation of academic calendar in consultation with AC & COE	14-Jun-2018 3	10
Conduct of Academic Council meeting	30-Jun-2018 1	30
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2016 5	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	10
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • Introduction of open book examination on pilot basis in internal evaluation in the subject of General Telugu and Aqua culture in semester 1. This step helped in the initiation of open book examination in sem 4 of the academic year 20192020, as part of external evaluation in Bio technology, Aqua Culture, Micro biology, Home Science and Urdu. This has contributed to assessment and evaluation reforms. • Preparation and submission of IIQA, as part of reassessment procedure, the college after having resolved issues related to the name of the college, has successfully submitted IIQA and got approval for the upload of SSR. • Preparation and submission of QIF, DVV sheets, Extended Profile and DVV sheets of EP. This involved meticulous planning and preparation of documentation as per the SOP of NAAC. Though college was given the benefit of extension of its existing grade for a further period of 2 years i.e upto 31.12.2021, the preparation is guiding the IQAC in planning quality initiatives and their documentation. • Preparation of a checklist of documents that reflect the pursuit of quality in their activity to be maintained by the departments, various committees and IQAC. A happy coincidence is that the checklist prepared by the IQAC is similar to the SOP of NAAC upto 90 • Institutionalization of documentation process. IQAC periodically reviewed the preparation and maintenance of documents by various bodies in the college and systematization is helping in regular and timely preparation of academic and administrative documents. 	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
.IIQA preparation along with proofs	prepared and got ready
Periodic meetings to seek approval of staff council on the draft of criteria for submission.	yes conducted
discussion in staff council on SSS questionnaire in order to create awareness among students	allotted to teacher mentors and they familiarized the students with SSS questionnaire
obtaining departmental and committee wise action plans	All the faculty submitted annual curricular plans
first quarter review meeting of IQAC and reconstitution as per the latest guidelines	IQAC reconstituted for the year 18-19
Principal's Monthly Review meeting of curricular and co curricular aspects in the last week	Principal reviewed the status of submission of department action plans and teachers curricular plans and the

	teaching synopsis
submission of IIQA	could not submit as new information in the form of excel sheets for Extended profile of the SSR has to be prepared
Updating the college website for NAAC with all the necessary documents to be placed.	website checked and new tabs created
Preparing the institutional plan for 2018-19	institutional plan prepared
Submission of SSR	Prepared the supportive documents as per the SOP placed by NAAC on its website.
Sensitizing the students on SSS	The SSS committee conducted sensitization.
upload data for NIRF(as per the upload announcement)	The data collection for NIRF was carried out.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Academic Council	04-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	08-Feb-2019
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	3	MPC	23/04/2018
BSc	3	MPCs	19/03/2018
BSc	3	MSCs	17/04/2018

BSc	3	MPR	16/05/2018
BSc	3	BZC	19/04/2018
BSc	3	Bt.Z.C	12/04/2018
BSc	3	MBC	19/04/2018
BSc	3	AZC	12/04/2018
BSc	3	HSc	24/04/2018
BA	1	HEP	19/04/2018
BA	1	EPT	19/04/2018
BA	1	HECE	13/04/2018
BCom	2	COMPUTER APPLICATIONS	16/04/2018
BCom	2	GENERAL	16/04/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	MPC,BZC,Bt.Z.C, MBC	18/06/2018	Organic Spectroscopic Techniques S06803A1	04/12/2018
BSc	MPC,BZC,Bt.Z.C, MBC	18/06/2018	Photochemistry of Organic molecules	04/12/2018
BSc	MPC,BZC,Bt.Z.C, MBC	18/06/2018	Medicinal Chemistry	04/12/2018
BSc	MPR	18/06/2018	Electronics & Instrumentation	18/06/2018
BSc	MPR	18/06/2018	Renewable Energy	04/12/2018
BCom	General	18/06/2018	Business Economics-1	18/06/2018
BCom	General	18/06/2019	Business Economics-2	04/12/2018
BSc	Home Science	18/06/2018	Women & Rural Development	14/11/2018
BSc	Home Science	18/06/2018	Devepment during pre-school age	14/11/2018
BSc	AZC	18/05/2018	Fish Nutrition and Feed Technology	18/05/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	HSc-Women & Rural Development, Devepment during pre-school age	14/11/2018
BCom	GENERAL- Business Economics-1, Business Economics- 2	16/04/2018
BSc	MPR- Electronics & Instrumentation, Renewable Energy	16/05/2018
BA	HECE- Appreciation of Literature- project work	12/03/2018
BSc	BZC,BTZC, MBC, MPC- Organic Spectroscopic Techniques, Photochemistry of Organic molecules, Medicinal Chemistry	12/04/2018
BSc	AZC-Fish Nutrition and Feed Technology	18/05/2018
BSc	AZC-Fresh Water and Brackish Water Aquaculture	18/05/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
JKC	20/04/2018	155
DRESS DESIGNING AND TAILORING	20/08/2018	40
CLINICAL LABORATORY TESTS	26/11/2018	16
APSSDC	09/07/2018	650
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HECE	4
BSc	HSc	28
BSc	BZC, BTZC, MBC, MPC	16

BSc	MSCs	10
BSc	MPCs, MSCs	16
BSc	MPC, MPCs, MSCs, MPR	12
BSc	Bt.Z.C	7
BSc	Bt.Z.C, BZC	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback tools are studied and revised, if necessary, after a brief discussion in IQAC. Students, Teachers, Alumni and the employers are the stakeholders who are involved in taking feedback on courses , programmes, teachers, infrastructure, support facilities and so on. Feedback on courses is taken twice a year. Feedback at the end of the programme is taken up at the end of the academic year. Feedback from alumni is taken through out the year as and when the former students visit the college. The feedback tools are prepared following the suggested formats of NAAC. But the tools are modified so as to suit the institutional needs and context. Feedback on courses and programme is taken involving a healthy random sample of 60 to 70 of the total strength of students in each course and programme. The feedback questionnaire is projected on screen and a scoring sheet is provided to students. Reading the questions on screen students give the score in their score sheets. Student need not give her name. This procedure helps in keeping the use of paper to the minimum and also the students have the strength of being unidentified. Similarly 20 of students at random are involved in giving feedback on teachers. The principal personally monitors the process for its efficacy. Teachers also give once a year feedback on all the aspects in college. The feedback collected is collected , analysed and the number score is converted and interpreted verbally to arrive at conclusions and suggestions. The feedback suggestions and observations are communicated to respective departments and wings of administration to address the problem. Similarly the most pertinent and common across all courses are discussed to arrive at some solutions. The feedback analysis is placed on the website</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History, political science, economics	50	75	61

BA	Economics, political science, Telugu	50	25	17
BA	History, Economics, communicative English	50	10	4
BCom	Computer Applications	50	69	58
BCom	General	60	21	13
BSc	Mathematics, physics, Chemistry	50	19	11
BSc	Mathematics, Physics, computer science	50	65	49
BSc	Mathematics, Statistics, computer science	50	60	46
BSc	Botany, Zoology, Chemistry	50	66	50
BSc	Bio-Tech, Zoology, Chemistry	50	24	20
BSc	Micro biology, Botany, Chemistry	50	17	10
BSc	Home Science	50	32	29
BSc	Aqua Culture	30	26	17
BSc	Renewable Energy	30	0	0
MSc	Zoology	30	8	8
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	894	13	46	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	43	156	6	5	156

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is systematized in the college by the IQAC. A comprehensive mentoring record is maintained in the form of sheets which have comprehensive information of student in terms of academic, socio economic terms. The details of qualifying exam and their performance are recorded. Similarly their progressive curricular, co curricular and extracurricular activity and performance is recorded. Similarly the guidance given by the mentor is recorded in the form. Students are guided by the faculty on all issues such as academic, as well as stress, health and handling emotions and so. Each teacher is allotted approximately 20 students and the respective teachers are their mentors. The sheets which are started at the time of a student's admission into first year are carried forward along with student's progression into the next two years. So the progress of student can be traced from the year of entry to the year of exit. The sheets are got printed on special hard material specially for the purpose so that they can get through the wear and tear.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
907	46	20:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	46	11	5	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	2018	04/04/2019	17/05/2019
BCom	02	2018	04/04/2019	17/05/2019
BSc	03	2018	04/04/2019	17/05/2019
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
6	983	0.6%

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dkwgdcnellore.ac.in/index.php/academics/out-comes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	HEP	39	39	100
1	BA	ETP	15	15	100
1	BA	HECE	8	6	75.00
2	BCom	Bcom (CA)	109	76	69.70
3	BSc	BIOTECH	36	33	91.60
3	BSc	BZC	34	29	85.2
3	BSc	HSC	28	26	92.86
3	BSc	MICRO	10	10	100
3	BSc	MPC	22	18	81.80
3	BSc	MPCs	46	42	91.3
3	BSc	MSCs	32	32	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/spreadsheets/d/1yDgHfMv30P4wBck5lghMDV300FdOkYj9lK8N0eSwT64/edit#gid=757630251>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC SERO	155000	115000

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
lemon gross to rose oxide	Chemistry	26/09/2018
Herbal Pain Ointment	Chemistry	17/12/2018
Detergent powder	Chemistry	24/11/2018
Fold Scope usage and Assembly	Zoology	27/08/2018
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Science Academies Summer Research fellowship programme	LVV Vijaya Durga	Indian Academy of Sciences	07/05/2018	science innovation
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	1	00
International	Statistics	3	5.87
National	HISTORY	2	5.88
National	Telugu	5	00
International	Home Science	3	5.97
International	English	1	4.23
International	Mathematics	1	00
International	Chemistry	1	00
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Telugu	1
English	2
Home Science	1
Computer Science	1
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	16	0	2
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
English	Training Faculty, GCW(A)	UGC,GDC,Guntur	10000
Zoology	District level Inspire Manak Science Fare	Department of Science and Techonoloty, Govt. India, New Delhi	6000
Zoology	State Level Science Fare 2019 Golagamudi, Nellore	State Govt. A.P	3000

	. A.P		
Physics	State Level Science Fare 2019 Golagamudi, Nellore . A.P	State Govt. A.P	3000
Principal	Accreditation peer team member	NAAC	81600
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
internationa Yoga Day	NCC/NSS/YRC/WEC	4	400
Combined annual Training Camp IV	Central Govt. of India	1	30
Combined annual Training Camp VII	Central Govt. of India	1	2
Combined annual Training Camp VIII	Central Govt. of India	1	34
Local Independence Day Camp, Srikakulam	Central Govt. of India	1	2
Combined annual Training Camp IX	Central Govt. of India	1	2
Save Water Rally	NCC/NSS	4	40
Independence Day	Central Govt. of India	1	40
inaguration of V.S.University Inter Collegiate Games	NCC/NSS/YRC	3	250
Swachta Hi Sewa	NCC/NSS	4	350
Swatcha Pakhwada	NCC/NSS	10	400
world AIDS day rally	NCC/NSS/WEC/YRC	4	600
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Award	D.K.Govt College for Women	AP State Award	10
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Kishori Vikasam	AP State Government	Training Adolescent Girls	4	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Science Academies Summer Research Fellowship Programme	Venkata Vani Vijaya Durga	20000(fellowship)	56
summer school programme for science students	students of II Biotechnology and I aqua culture	Host college	8
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PB.Siddhartha Arts and Science College, Vijayawada (English)	06/08/2018	Curriculum Design, E content development, Faculty exchange	2
Govt. College for Women, Guntur, (English)	10/06/2018	Text Book Production, Bos Memembs, Material Development	102

								(MGBPS)	
Existing	76	3	0	0	0	6	16	100	30
Added	0	0	0	0	0	0	0	0	0
Total	76	3	0	0	0	6	16	100	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
60905	60905	28350	28350

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. The college has different committees like college Building Maintenance Committee, Furniture Committee, Auction Committee, Hostel Committee, Sports Committee etc. for the maintenance and utilization of physical, academic and support facilities. The respective departments take up the responsibility of maintenance and utilization of the equipment periodically and identify the new requirements based on the need and demand. They prepare the indent and submit to the head of the institution. The purchase committee based on the priority and budget allocation, calls for the quotations and purchases the required equipment for classrooms, laboratories, sports facilities etc. The College Planning and Development Council (CPDC) advises the college pertaining to maintenance and upkeep of infrastructural facilities of the college. Each department is provided with skilled manpower for the maintenance of equipment in laboratories, sports facilities, hostel etc. The teaching and learning aids like LCD projectors, virtual and digital classrooms, laptops, desktops, printers etc. are maintained by the Computer Science department and IT professionals. The software's are maintained and updated by them. The department of Physics maintains the acoustic systems of the college. The utilization and maintenance is carried out by them. The manner in which the college maintains and utilizes the physical, academic and support facilities is demonstrated by taking the example of Computer Science department. All the other departments in the college follow the same procedure. The departments identify the needs where maintenance is required such as, here, in the case of Computer Science department, replacement of dysfunctional WiFi Routers, Power Switches/Hubs and renewal of AntiVirus. The lacunae in WiFi infrastructure is also identified. The incharges of the departments prepare the indent and submit to the Principal. Three quotations from three different sellers are called for and the lowest quoted seller is placed with the purchase order. The purchase order is placed for the approval of the Purchase Committee after whose approval, it is forwarded to the Office for the issue of cheque.

The note file is placed for the approval of the Principal. Finally the cheque is issued after receiving the service. The procured service is utilized under the guidelines framed by the respective departments and a record of the utilization is maintained in the department. The hostel attached to the college is a student managed hostel. Here the students of the hostel are made into different committees and are given duties and responsibilities. They make decisions under the guidance of the teachers in hostel committee, warden and deputy warden. The college appointed two Gardeners for the maintenance of the greenery of the college. The department of Botany constantly monitors the cleanliness and greenery of the college. The college hires manpower for civil, electrical, plumbing, carpentry works for periodic maintenance of infrastructure. The cleaning and regular maintenance of the campus is carried out by the contingent staff appointed for this purpose.

<http://www.dkwgdcnellore.ac.in/images/pdf/procedures-for-maintanance-of-infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	scholarships	686	4082544
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill Development	06/06/2018	61	College
Remedial Coaching	04/08/2018	405	College
Yoga	21/06/2018	220	College
Personal Counselling and Mentoring	06/06/2018	874	College
Bridge course	18/06/2018	385	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Guidance	284	628	4	178

Cell and
Placement
Cell

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bright Star Education, RISING STAR MOBILE INDIA PRIVATE LIMITED SRIVARI ENTERPRISES, SRICITY, TADA	258	110	RISING STAR MOBILE INDIA PRIVATE LIMITED, SRICITY, TADA, APITA - Andhra Pradesh Information Technology Academy	880	214

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.A	History	SV University, Tirupati	M.A
2018	2	B.A	Telugu	SV University, Tirupati, VS University, Nellore	M.A
2018	11	B.Com	Commerce	V.S.University, Nellore, S.V.University, Tirupati	M.Com, MBA
2018	9	B.Sc	BioTechnology	V.S.University, Nellore, S.V.University, Tirupati, SPMVV, Tirupati.	M.Sc

2018	4	B.Sc	Botany	V.S.University, Nellore, SPMVV, Tirupati, PG college, Yogivemana. Kadapa	M.Sc
2018	6	B.Sc	Computer Science	SV University, Tirupati, VS University, Nellore	M.Sc, MCA
2018	8	B.Sc	Home Science	V.S.University, Nellore, S.V.University, Tirupati, SPMVV, Tirupati.	M.Sc
2018	15	B.Sc	Statistics	V.S.University, Nellore, S.V.University, Tirupati, SPMVV, Tirupati.	M.Sc, MCA, BPD
2018	2	B.Sc	Physics	V.S.University, Nellore, SPMVV, Tirupati.	M.Sc
2018	13	B.Sc	Zoology	V.S.University, Nellore, S.V.University, Tirupati, SPMVV, Tirupati.	M.Sc
2018	3	B.A	English	S.V.University, Tirupathi	M.A, LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	State and National	90
Cultural	State, District and College	710
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold medal (100 M 200 M Running)	National	2	0	5445815036 16	M.Supriya
2018	16th Junior Federation Cup	National	1	0	5445815036 16	M.Supriya
2018	Best Athletic Award	National	1	0	5445815036 16	M.Supriya

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active student council and representation of students in academic administrative bodies is encouraged for making students part of governance as well as making academic administration quite transparent. The student council is formed under the guidance of Vice Principal who also functions as the vice president of the union of the student council. The student council is also formed by nomination of student representatives from each class which is based on merit. Students who excelled in the previous qualifying examination by standing first in the class are nominated as class representatives. These class representatives are the members of student council. The chair person of the council also is nominated. A third year student who has the highest aggregate for the last two academic years is nominated as the chair person. This nomination also is on rotation basis i.e., one year it is from sciences and the next year from Arts and the following year from Commerce. This procedure is followed to encourage equal representation from all disciplines. Meetings with class representatives and chair person is conducted every month of the first week with regard to syllabus completion and other issues if any. Student union chairperson and all class representatives participate in the meetings of the college during national festivals, sports and annual day celebrations and their suggestions are considered. Student council plays active role in the conduct of weekly assembly, the national festivals and extracurricular activities like annual university sports meet, intercollegiate competitions, intra murals, cultural literary competitions or programmes involving students in assisting the teachers who are incharges of various committees concerned. Apart from this contribution to these mentioned activities students are members in various committees which are both academic as well as administrative. Since, the grant of autonomy by the UGC in March 2016 the college has started shaping its curriculum up to 20 on its own. The BOS have been regularly conducted along with alumni 2 to 3 present students who are academically bright and active are nominated to the BOS. While framing the syllabus their ideas too are discussed and are taken into consideration. Similarly, committees such as Grievance Redressal Cell, Women Empowerment Committee, Anti ragging and many more that are used in the day to day administration of the college also have student presence on them. The objective behind this presence is that students are the first hand stake holders and they

have a better idea of their needs. Secondly, it teaches them to be part of decision making and management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a history of nearly 55 years of existence since its inception in 1964. Illustrious persona of the society, such as doctors, lawyers, judges, lecturers, principals, RJDs and NRIS are the distinguished alumni of this college. The college provided much needed augmentation to the cause of women's education at such time when the society was transforming positively towards women's education. Dodla Kousalyamma alumni association has always played active role in supporting the college both financially and otherwise. The association meets periodically on the premises of the college and observes and assesses progress that has been taking place. During the last few years the association played a key role during the most important quality sustaining and quality acquiring moments of the college. Apart from the periodic regular activities like creating awareness about different aspects of academic social life, environment, legal awareness the association also plans and implements welfare measures for students. Thus, the alumni association of the college plays a constructive role in the progress of the college

5.4.2 – No. of registered Alumni:

345

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

04

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management model that practices the decentralization of authority and makes all the stakeholders contribute to the administration and governance is the model aspired and followed by the college. The college regularly hosts the conduct of sports and games at university, inter university and State level events. The organization of these events is not done in the fashion of delegating the work from the top to the bottom, but is carried out with extensive discussions, collaboration and democratic participative contribution. The following example stands evidence to the decentralization of the work and participation of staff and students. When the college is identified and selected for the conduct of these events an all staff council meeting is conducted and the members are informed of the selection and the ensuing responsibility of conducting the event. The council also is informed of the financial support given, if any, and the need for the mobilization of additional resources too, if needed. Then, after considerable discussion on the matter and following the existing rules diligently, a unanimous decision is taken to the desired effect. Then another meeting is held with the representatives of student council, NSS and NCC units to discuss the various decisions that are to be taken such as the facilities that are to be offered to the visiting sporting teams the experts that are to be involved in conducting the games and sporting events the accommodation facilities, the hospitality,

the conduct of the inaugural and the valedictory interaction with the print and electronic media and so on. After careful deliberations, with students playing an important role in discussion and decision making, various committees for the purpose are formed and the student volunteers and student union representatives are the members in these committees, along with faculty. From the printing of invitations to selection and inviting the special guests for the occasion and preparing the sports and games infrastructure to the event to planning accommodation and hospitality to the participating teams from various colleges and universities students are active contributors to every step under the facilitating guidance of the faculty. Students participate in the designing the invitation and then practically invite everyone connected to the event. The inaugural as well as the valedictory event of the sports meet is managed by students. Similarly they monitor the facilities offered to the visiting teams, meet the unexpected contingencies with reference to food and other needs. The whole college, including all the faculty and non teaching members function as one unit, and conduct the event under the guidance of the sports committee and the student's council. If it were not for the contribution from every section of the college through student and faculty contribution with their active decision making and participation, planning and organizing such massive events cannot be done effectively.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	College has comprehensive infrastructure in the form of class rooms, laboratories, open air auditorium and an assembly hall. There digital class rooms are introduced this academic year. The college has student managed hostel in its premises. One of the wings has required repair and the repair and renovation work is carried out with RUSA funds. Library has taken up automation by acquiring library management software called Lib Soft during this year. The existing reading rooms and IQAC are also renovated with RUSA funds. Construction of computer centre worth 70 lakhs saw its completion during this year.
Human Resource Management	Since this is a Government college availability of personnel to the optimal need is sometimes not possible as people are moved on transfers or they retire. When there is non availability of a teacher in a class of single teacher subject or department, due to the teacher going on leave or an official work, the college makes use of the available technology. With the help of virtual class room students will attend the class of a teacher of the

same subject across the state virtually. The technology helps the students to even clarify their doubts during the virtual class.

Curriculum Development

Curriculum development has been a crucial aspect of the quality stratus of the college. Based on the feedback provided by students and staff syllabus is revised keeping the overall framework of the curriculum. New courses or changes in the existing syllabi is introduced in the BOS, the changes of which are implemented in the ensuring academic year. During this academic year field based project as assessment is introduced in one paper in cluster of semester VI in majority of the departments. Similarly almost all the programmes carried out 20to25 syllabus modification along with reflective changes in assessment.

Examination and Evaluation

The affiliating university follows 25/75 internal and external evaluation. But the college follows 30/70 internal and external evaluation giving thrust to the formative assessment. Internal evaluation comprises a written text conducted twice a semester and critical or e assignments/eseminars/seminars/quiz/projects. This academic year also saw the introduction of open book examination on pilot basis in Aqua culture and Telugu subjects. The positive outcome of the open book exam has made the college to propose the introduction of open book exam in selected subjects from the academic year 201920.

Teaching and Learning

College ensures that the number of teaching days is beyond the mandatory 90 days per semester. Beyond the class room learning strategies are also ensured by involving students in activities. Smart class rooms such as Digital and virtual classes are regularly used by the faculty to bring in the latest technology enabled class room to the students. Similarly, students centered teaching learning strategies are used. Further all the subjects have study projects as part of their curriculum. Optimization of learning strategies takes place by following strategies like grouping students of various learning abilities and involving them in learning tasks.

<p>Research and Development</p>	<p>One of the teachers is awarded a doctorate in Botany under UGC FDP programme. Three of the teachers from the department of Telugu and English received recognition as research supervisors and three research scholars are working for their Ph.D's. Students too are encouraged towards research by involving them in innovative project 3 such innovative project are takes up by departments of chemistry and Botany. Departments of Zoology conducted a 2 day workshop in foldscope assembling and usage. Research is reflected in the publication of 3 books, 18 journal publications and participation in 16 National and 10 International conferences.</p>
<p>Industry Interaction / Collaboration</p>	<p>Some of the departments in the college have collaboration with the industry that helps in interaction and exposes to the real time needs of the industry. Department of Commerce collaborates with the hospitality industry in giving exposure to the students for the course titled" Event Management". Department of Zoology ensures that students visit diary and poultry industries and thus gain exposure to the practical aspects of the courses that they pursue. During this academic year Aquaculture students went on one week field visit to the "State Institute of Fishery Technology Kakinada", Andhra Pradesh for on job training in aquaculture practices.</p>
<p>Admission of Students</p>	<p>Student Admission Management System (SAMS) is the platform through which the admission takes place. The faculty of the college visit households and inform the parents of the facilities and the programmes available. This measure is to sustain the admissions in the face of mush rooms' growth of private Colleges which lure the students with perks. But the college offers Education to the most deserving of the society such as SC, ST, BC and minority who are the 80 admitted students. Majority of these students is also from rural areas and many times first generation learners too.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Administration</p>	<p>E filing, digital signature, digital proceedings and corresponding files,</p>

	digital keys, bio metrics (IAMS)
Finance and Accounts	submission of salary bills through HRMS , contingent bills through CFMS digital thumb system
Student Admission and Support	student admissions through online(SAMS), GnanaBhumi Scholarships, inflibnet LMS
Examination	results automation, generation of hall tickets, d forms seating arrangements, students registration, students Promotion student performance evaluation system

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	nil	Drafting skills training to non teaching staff.	26/11/2018	01/12/2018	2	7
2018	Nil	Finacial literacy program	29/10/2018	03/11/2018	2	10
2018	Nil	Work Ethics	29/10/2018	03/11/2018	3	10
2018	Nil	Telugu Literacy to Non teacjhing staff	28/07/2018	28/08/2018	3	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
swayam	1	07/09/2018	22/10/2018	45
swayam	1	01/11/2018	22/02/2019	101
swayam	1	25/01/2019	28/02/2019	33
Online certificate course	1	10/06/2018	10/09/2019	90
Online certificate course	1	10/09/2018	10/12/2018	90
NPTEL ONLINE CERTIFICATE	4	27/08/2018	28/08/2018	02
MOOCS	4	07/01/2019	01/02/2019	24
Refresher course	1	22/06/2018	12/07/2018	20
Refresher course	1	12/11/2018	01/12/2018	20
orientation work shop	1	26/10/2018	31/10/2018	05
Training programme on Aquaculture	2	10/09/2018	15/09/2018	05
Short term course	1	16/07/2018	22/07/2018	06
Induction training programme to newly recruited	3	13/08/2018	26/08/2018	13

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
07 medical reimbursement, surrender leave 03, GPF Part Final 04, maternity leave 02, child care leave 01	01 medical reimbursement, surrender leave 01, festival advance 05, GPF part final 04	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college undergoes internal and external financial audits regularly. At the end of every financial year, the college constitutes different annual

verification committees by the staff to audit the financial settlements and entries in stock registers and their maintenance by the department. The committees physically verify the stock, the vouchers and whether proper mechanism is followed in procuring the equipment or service and so on. A copy of the verification outcome is submitted to the principal. The internal financial accounting of the office is constantly monitored by the administrative officer and the principal. The external financial audits are done by the Regional Joint Director of Collegiate Education and Auditor General's office. These audits are conducted periodically and without any prior notice. The objections raised by the audit team are recorded, addressed and responded to in an appropriate way following the rules and norms. The audit reports of the college are submitted to the office of CCE.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Endowment prizes, In memory of of Dr Varalakshmi retd lecturer In Economics, in memory of of phatton bebi and khasim khan, In memory of Dr Hema prabha rtd lec in zoology	295650	prizes for meritorious students donated by individuals prizes to meritorious students ,in BA Economics for 3years prizes to meritorious students, in all groups for final year students,
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of collegiate Education, A.P	Yes	IQAC
Administrative	Yes	Comptroller and Auditor general, A.P	Yes	Commissioner of collegiate Education, A.P

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

student attendance, examination schedule, student mentor teachers committees and student discipline. 1. participation and performance of the students in the events of the college, 2. importance of attendance, 3. Remedial, research oriented training programme
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6.5.3 – Development programmes for support staff (at least three)

Telugu Literacy ,Financial literacy program and Work Ethics to Contingent support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. certificate courses such as Tally, Life Skills Development, Personal Home Page, Painting and Hand Craft, Lab and Medical technology, Computer Hardware

and TISS. 2. new courses at under graduate level are also introduced in Aqua Culture Technology and Renewable energy Management. 3. autonomy was granted in March 2016. 4. granted with the CPE status in the summer 2016. 5. 3 digital and 2 virtual classrooms have been planned and are successfully commissioned and are being used

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation for first year students on CBCS and credits.	28/08/2018	28/08/2018	28/08/2018	360
2018	National workshop in foldscope assesmbly and usage	27/07/2018	27/07/2018	27/07/2018	85
2018	Self defense training for students.	27/06/2018	27/06/2018	30/06/2018	120
2018	submission of IIQA	09/10/2018	09/10/2018	09/10/2018	55
2018	Examination reforms -open book examination	03/10/2018	03/10/2018	06/10/2018	41
2018	Orientation for final years on clusters	17/12/2018	17/12/2018	17/12/2018	242
2018	Preparation and Submission of AQAR for the academic year 201718	13/12/2018	13/12/2018	13/12/2018	42
2019	Three day training to students in disaster management strategies.	03/01/2019	03/01/2019	05/01/2019	64
2019	Training to	16/02/2019	16/02/2019	16/02/2019	55

	staff on the use of some assessment tools like clickers.				
2019	Preparation of college for Annual academic audit and submission of ATR	18/03/2019	18/03/2019	18/03/2019	20
2019	Preparation of college for Annual academic audit and submission of ATR	05/03/2019	05/03/2019	05/03/2019	42
2019	Submission of Annual performance indicators of teachers	21/04/2019	21/04/2019	21/04/2019	42
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
SELF DEFENCE PROGRAMME	06/09/2018	06/09/2018	275	10
AWARENESS PROGRAMME ON CANCER	28/01/2019	28/01/2019	300	4
KISHORI VIKASAM PROGRAMME	28/01/2018	10/02/2018	100	0
WOMEN'S SELF DEFENCE TRAINING PROGRAMME	27/06/2018	30/06/2018	100	5
ANTI RAGGING & WOMEN RIGHT'S AWARENESS	25/07/2018	25/07/2018	250	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
16.82

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	10
Special skill development for differently abled students	Yes	5
Any other similar facility	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	16/12/2018	1	COMMON PROFICIENCY TEST	COLLEGE BUILDING WAS GIVEN AS CENTER TO CONDUCT EXAM	500
2019	1	0	06/01/2019	1	PC CIVIL PRELIMINARY TEST	COLLEGE BUILDING WAS ALLOTTED TO CONDUCT EXAM	400
2019	1	0	17/02/2019	1	GROUP I SERVICE SCREENING TEST	COLLEGE BUILDING WAS ALLOTTED TO CONDUCT EXAM	500
2019	1	0	17/02/2019	1	APPSC ASST EXECUTIVE ENGINEERS EXAM	COLLEGE BUILDING WAS ALLOTTED AS EXAM CENTER	400
2019	1	0	01/03/2019	25	V.S.UNIVERSITY II, IV,VI SEMESTER END EXAMS	COLLEGE BUILDING WAS ALLOTTED TO CONDUCT EXAM	450
2019	1	0	21/04/2019	1	PANCHAYAT	COLLEGE	500

			9		SECRETARY GRADE IV EXAM	BUILDING WAS ALLOTTED TO CONDUCT EXAM	
2018	0	1	01/09/2018	7	NATIONAL NUTRITION AL WEEK C ELEBRATIO NS	TO BRING AWARENESS AMONG STUDENTS OF MUNICIPAL CORPORATI ON HIGH S CHOOL, RAM MAYYA BADI ,NELLORE	35
2018	0	1	20/08/2018	45	TRAINING ON DRESS DESIGNING AND TAILORING	TO MOTIVATE STUDENTS TO BECOME ENTREPREN EURS	32
2018	0	1	01/08/2018	7	WORLD BRE ASTFEEDIN G WEEK	TO EDUCATE PEOPLE OF SAROJINI NAGAR, PODALAKUR ROAD, NELLORE ABOUT THE IMPORTANC E OF BREAST FEEDING	34
2018	0	1	01/12/2018	1	AIDS DAY AWARENESS RALLY	TO BRING AWRENESS IN SOCIETY ABOUT AIDS AND PREVENTIO N	520
2019	0	1	03/01/2019	3	YOUTH RED CROSS TRAINING ON FIRST AND DISASTER MANAGEMEN T	TO PROVIDE TRAINING STUDENTS ABOUT FIRST AND DISASTER MANAGEMNT	66
2018	0	2	24/09/2018	3	TO PROVIDE BASIC AME	PROVIDING WATER AND FIRST AID	55

NTITEIS AND FIRST AID AND WATER FAC ILITIES	TO PILIGRIMS OF ROTTALA PANDAGA AT BHARA SHAHEED DARGA
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
HUMAN VALUES PROFESSIONAL ETHICS VARINDER KUMAR, KALYANI PUBLICATIONS	14/03/2018	All the students who join any programme in the college have to take the course on Human values and Professional ethics mandatorily. The course has case study based approach in teaching and assessment. The course attempts at identifying the lapses in current educational system with reference to human values and bridge the gap and aims at bringing in change in the perception of students through critical self analysis. The course introduces students to education values in order to improve their standards of life. They are intensely trained in improving their practice of professional value through self and case study approach.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NAVANIRMANA DEEKSHA	02/06/2018	08/06/2018	100
NATIONAL HANDLOOM DAY	07/08/2018	07/08/2018	80

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

CLEAN AND GREEN PROGRAMME 25/08/2018 100 PARTICIPATED
WORLD OZONE DAY SEMINAR POSTER PRESENTATION 29/09/2018 450 PARTICIPATED
AWARENESS PROGRAMME ON PLASTIC FREE CAMPUS 03/01/2019 100 PARTICIPATED
SOLID WASTE MANAGEMENT(VERMI COMPOSTING) 01/07/2018 TO 28/02/2019 80 PARTICIPATED
VANAMAHOTSAV SAPTAH 02/07/2018 TO 07/07/2018 150 PARTICIPATED

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

IGNITING THE SPECTRUM OF CAPACITY COHERENCE OF STUDENTS Objectives: To regularise periodical face to face communication with students in nonacademic context. To make it a venue for the important announcements and sharing of important information. To impart information sharing in human communication and not just through notice board display. To inculcate discipline. To provide a platform for students to present on current developments in the chosen subject.

To help students to overcome the fear of public speaking. To respect the national song and national anthem by singing. Context/ Introduction: In the context of Andhra Pradesh, students till 10th standard participate in daily student assembly and thus practice some norms of discipline. But as they progress to plus two education and undergraduate education, all the focus is only on academics, students suddenly feel disconnected to each other and the institute and as one of the binding factors is not practiced they slowly drift into a lack of belongingness . Against this background the college felt the need for such a periodical regular congregation which will help the students to create a conducive environment. Practice: The student assembly is conducted every Monday at 9.45 a.m. All the students assemble in the quadrangle of the inner structure of the college where the flag post is situated. The student union chair person conducts the assembly. The Principal/Vice Principal/ the senior most lecturer will preside over the assembly. The proceedings start with the recital of our national song Vande Mataram. Every Monday one department has to make its presentation. Members of staff present the activities planned in the department and also the progress of the activities taken up as well as the achievements if any. Students too make presentation on the latest developments in the chosen subject related to the department and also share the job and higher education opportunities in the fields concerned. Then the Principal/Vice Principal/ the senior most makes announcements or gives instructions about attendance, class work, any new developments or activities and so on. Students and staff who have made valuable contributions with their achievements are appreciated and commended. The Assembly concludes with the national anthem Jana Gana Mana. Evidence of success: Regular periodical face to face meeting of all the main stakeholders of the institution has clearly resulted in improvement of many student affairs of the college. First important aspect is the increased attendance of students. Though all the rules have been clearly shared with regard to attendance it is only after regular instruction and reminders during the student assembly that has improved their attendance. Another aspect is the frequent reminders about cleanliness of the campus and their role in keeping it clean. Similarly online registration for scholarships and other such things also pick up momentum once they are reminded in the assembly. The best part of the assembly is the appreciation received by successful students in front of the whole college gathering in the various fields motivates the other students towards better performance. Problems encountered and resources required: When the assembly was initially conducted on daily basis class time for the first hour from 10 am to 11 am is losing at least 10 minutes. Noticing this, the assembly is rescheduled to Monday of every week. Similarly the assembly presentations by the departments were not covered by all the departments. Hence a schedule for the whole year is given at the beginning of the academic year.

Yet another problem was that when the assembly was being conducted it was noticed that some of the students were abstaining themselves from it. So the discipline committee of the student union ensures that all the students are at the assembly by checking the classrooms before the beginning of the assembly.

Resources required: Human Resources: Knowledge Ability Skill Efficiency
Nonhuman Resources: Time Ground Mike Speakers Books Internet Suggestions:

Assembly can be twice in a week. To promote research work and update information, every Tuesday research abstracts can be read out by students in

the concerned discipline. Building the abilities of Adolescent Girls: Becoming Agents of Change Investigating, improving the self and reflecting on the mirror image in adolescent girls by training them in social and life skills

Objectives: The following are the objectives that are aimed to be realized in the student community Making students' cognitive abilities result in productivity, efficiency and impact. Equipping students with knowledge regarding hygiene, gender, nutrition etc. Engagement with social service. Inculcation of leadership qualities. Becoming change makers by empowering adolescent girls to resolve their confusions about courses, career, relationships etc., Realization of the efficacy of social skills and life skills. Context: Adolescents face incidents such as sexual abuse, child trafficking, bride burning, child marriages, murder, rape etc., and these odd elements build a wall against the growth and development of adolescent girls..

The adolescents face many health problems such as anemia, hyper and hypothyroidism, nutrient deficiencies etc. To make students involve in extending social service and as responsible citizens of India the college has stepped in to incept "Kishori Vikasam" scheme to UG level students. Kishori Vikasam is a scheme of government of Andhra Pradesh which is a motivational training given to adolescent girls in the areas of health, child rights, acts, career guidance, life skills etc. The students are trained on several aspects such as Gender awareness and equity Peer pressure Nutrition Beauty consciousness Relations, values and customs Changes in adolescence Menstruation, menstrual health and hygiene Impact of child marriages Sexual abuse and harassments Child trafficking and related acts Differences between love and attraction Life skills and career guidance Practice: The training was given to the adolescent girls in a phased manner. A staff member, Smt. K. Aparna Devi from the department of Home Science, acted as district resource person and monitored the program. In the first phase 100 undergraduate students from the college, representing all programmes of study, were trained in the respective modules for 2 days. The students were instructed to choose topics of their choice. In the first phase, 50 students went to all government schools in Nellore local. They created awareness among students of both boys and girls. Adolescent girls and boys shared the problems they are experiencing. They identified the following problems. Health anemia, nutrient deficiencies, thyroid problems Hygiene menstrual problems, no proper water facilities in hostels Gender discrimination at home Confusion about their career Lack of knowledge on child rights and acts Child marriages Many are in love etc., Adjustment problems in the family The students made efforts in changing the mindset of the adolescent girls The wiser responses from the Peer Group Trainers to these sensitive issues are that they Understood the motivating factors Gave sensitive and sensible moral rehabilitation Made them realize their ability to disconnect from the rotten segments of society. In the second, third phases total 50 students took part in this program. They went to various government and non governmental residential schools covering SPSR Nellore district and had given motivational training nearly to 5,000 adolescent boys and girls which is a tumultuous achievement. The areas they visited include Kovur, Podalakur, S.R Puram, Atmakur, Udayagiri, Marripadu, Nandipadu, A.S. Peta, Kondapuram, Kaligiri, Sangam, SC Puram, Buchi, Golagamudi, Alluru, Vidavaluru, Kodavaluru, Seetharamapuram. Evidence of success: The students of DKW college lashed at the ugly negative societal norms which are hindering the development of adolescent girls. The success evidenced in the AGs promises to Pursue higher studies Saying no to child marriages Adopt hygienic and safety measures by using sanitary napkins Set goals Choose best career options according to their strengths Learn and fight for their rights by knowing child rights and acts promulgated by the government etc., The success is attained through proclaimed credentials like communication skills, better cognition, intra and interpersonal skills on the part of PGTs in helping the AGs overcome the problems in all facets of life.. The Principal of DKW college Dr. Ch. Mastanaiah garu appreciated the PGTs for

edifying AGs in order to empower them. He also promised to add extra 5 marks in Academic Performance for participating in social activity and thus created a colourful and electrifying atmosphere. Problems encountered and resources required: Woes spring up while implementing any program which are admissible and should be corrected as and when they arise. The main problem was students' missing their regular class work in the busy schedule of semester system. However all the faculty supported the students by giving them additional classes on their return. Counseling was given by faculty to the students on the following aspects Potential integration of human resources Abilities to transform the situations accordingly Realising their responsibilities that help PGTs in accomplishing tasks easily Sustaining motivation even in hard times

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dkwgdcnellore.ac.in/images/pdf/Best-Practice-18-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

D.K. Govt. College for Women (Autonomous) Nellore carries the vision of empowering "... the women students especially from the weaker sections of society... with hard and soft skills and human values that contribute for the acquisition and development of... multidimensional empowerment." In presenting a description of the performance, the college chooses empowerment of girls from weaker sections by equipping them with hard and soft skills and human values.

Empowering the women from weaker sections: The first thrust area that aligns with the vision of the college is empowering young women from the weaker sections. A glance at the admission/ enrollment profile of the college for the last five years shows that almost 6570 on average is from socially and economically weaker sections while the GOI reservation policy has only 55 to these sections. Thus its aspiration to focus on the weaker sections in its vision is addressed here.

Endowing the women students with hard skills leading to empowerment: The path to empowerment is by way of equipping these young women with hard and soft skills along with human values. The curriculum offered by the college through its various programmes emphasizes on hard skills along with forte of knowledge base

Endowing the women students with soft and employability skills leading to empowerment: College has always focused on the aspects of imparting students with soft, life as well as employability skills along with regular curriculum. The curriculum offered at the college has three full fledged courses in communication skills and soft skills spreading over three semesters. Regular training in employability is taken up through platforms like Tata Institute of Social Sciences (TISS) Jawahar Knowledge Centre (JKC) Andhra Pradesh State Skill Development Centre (APSSDC) and by offering add on courses in TALLY, C, Photoshop, PHP and so on.

Manifestation of human Values in students and the attributes in which they are reflected: The young adult women students of the college are marked by these traits of humanism in general. They show sincerity, helping nature, kindness, fairness, mutual encouragement and willingness to work for the institution. The college environment is conducive to the nurturing of these traits among the students.

Contribution to Community: Having been empowered with these skills and traits the students play an active role in contributing to the community. Apart from the regular community development programmes under NSS the students actively contributed to making villages ODF. The other specific community development programmes that brought college laurels are Kishori Vikasam programme which aims at empowering young adolescent girls by educating them on reproductive health, hygiene, nutrition, sexual abuse, legal marriage age and future planning. The department of Home science conducts programmes in breastfeeding

awareness by collaborating with the officials of ICDS and Anganwadis. Their nutrition awareness week, from September 1 st to 7 th, educates the people in villages in preparing low cost nutrient food and educates children on the ill effects of junk food.

Provide the weblink of the institution

<http://www.dkwgdcnellore.ac.in/images/pdf/College-distivtiveness.pdf>

8.Future Plans of Actions for Next Academic Year

D.K.GOV'T COLLEGE FOR WOMEN (A), NELLORE INTERNAL QUALITY ASSURANCE CELL FUTURE PLANS OF THE INSTITUTION FOR THE YEAR 201920 In Pursuit of quality enhancement, the IQAC of the college, Plans for the ensuing academic year during the end of the current academic year. These are the plans for the academic year 201920. The College planned to introduce more than 10 value added certificate courses in various disciplines. It is planned to implement open book examination in subjects of Aquaculture, Biotechnology, Microbiology and Urdu in semester 4 as one of the internal examination. It is planned to conduct a structured orientation programme for the 1st year Students on their joining college. It is planned to introduce full semester internship in 5th Semester in Aquaculture technology as part of embedded course approved by Commissionerate of collegiate education. It is planned to strengthen infrastructure and lab equipment with the available CPE funds. It is planned to submit a DPR to the Govt. of Andhra Pradesh regarding the establishment of a resources Centre and augmentation of other infrastructure facilities. It is proposed to initiate the establishment of endowment lectures in various departments. It is proposed to conduct a workshop in IPR. It is proposed to systematize resources and student union activity by formulating policies. It is planned to register the alumni association of the college. It is planned to train students in selfdefense and cyber security. It is planned to give training to students in Entrepreneurship skills and employment generating activity. It is proposed to conduct a few workshops and seminar in selected departments and IQAC. It is proposed to introduce a systematically designed programme in order to exact students for competitive exams and P.G entrance exams. It is proposed to conduct faculty development programme for teachers and at least four capacity enhancement programs for non teaching and supporting staff. It is proposed to subscribe data bases for access to journals and other epublications. It is proposed to motivate teachers and make them to various funding agencies. It is proposed to conduct Green Audit by external expert committee. Online feedback system for students and other stakeholders. Preparing for NAAC 3rd cycle.