

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	D.K.GOVERNMENT COLLEGE FOR WOMEN, NELLORE
1.2 Address Line 1	Opposite police Parade Grounds
Address Line 2	Dargamitta
City/Town	Nellore
State	Andhra Pradesh
Pin Code	524003
Institution e-mail address	Nellore.idcollege@gmail.com and Nellore.jkc@gmail.com
Contact Nos.	9948121701
Name of the Head of the Institution:	Dr.P.Venkateswarulu
Tel. No. with STD Code:	0861-2327568
Mobile:	9885492370

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2003	5
2	2 nd Cycle	A	3.07	2011	5
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ 29/9/12 _____ (DD/MM/YYYY)
- iv. AQAR _____ 17/8/13 _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.....

1.12 Name of the Affiliating University (for the Colleges)

Vikrama Simhapuri University,
Nellore

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="10"/>
2.4 No. of Management representatives	<input type="text" value="----"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-----"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="----"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="07"/> Faculty <input type="text" value="03"/>

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Faculty Training in the new course introduced for degree first year- District level training centre- Conduct of Golden Jubilee celebrations, Alumni meet, FIP Application by faculty	125 Lecturers from all over the district are trained at the college Week long golden jubilee celebrations are conducted Two of the faculty have applied for FIP

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03		03	
UG	12	01	06	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				



1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
✓Semester	03
Trimester	
✓Annual	13

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	39		39		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
							39	22	39	22

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	5	
Presented papers		5	
Resource Persons		2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Project Based Learning, student centred teaching, Group and Peer learning .department wise additional teaching inputs where ever possible.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	50					
B.Com	79					
B.Sc	161					
Total	290	10%	27%	43%	06%	86%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Incorporates teaching learning activities in the institutional plan, quarterly revision of the plan with the departments and extending support for the implementation.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	2 UGC OC
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	23
Summer / Winter schools, Workshops, etc.	05
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24		2	10
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Student Level study project, teachers without research qualification are encouraged to pursue research. 2 departments are offering research supervision. Two other departments have applied to the affiliated university for recognition as research supervisors

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		1,80,000	4,08,000	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	70,000			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3+1	01	BOOK 1
Non-Peer Review Journals			
e-Journals			
Conference proceedings	2	4	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2014	UGC	1,80,000	1,25,00
Minor Projects		UGC	4,08,000	3,05,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

03

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	--	College forum	--		
NCC	3	NSS	02	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Telugu Conference Commemorative activities.
- National Voter's day
- Red Ribbon Club District level Programmes
- NSS one week social responsibility camp
- Consumer awareness programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.09	--	--	--
Class rooms	28	--		
Laboratories	13	--	--	--
Seminar Halls	01	01	--	--
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		--	11800	
Others		--	--	--

4.2 Computerization of administration and library

Salaries, Scholarships, Student admissions, examinations, administrative data are computerized , Library is under the process of automation .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1500	30000	900	150000	2400	180000
Reference Books	15000	200000	100	30000	15100	230000
e-Books	--	--	--	--	--	--
Journals	08	3000	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	126	52	---	---	---	2	26	46
Added	--	--	---	---	---	--	--	--
Total	126	52	---	---	---	2	26	46

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teaching and nonteaching staff are given training by computer students of non computer faculty. Students of non computer subjects two are trained in computer basics.

4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	--
iii) Equipments	--
iv) Others	--
Total :	--

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The plans are included in annual plan and are regularly reviewed with departments. Lecturers who are in charge of these student support activities are encouraged to record the activities and maintain the registers for the same. IQAC under the guidance of the Principal regularly conducts a verification of the

5.2 Efforts made by the institution for tracking the progression

Regular review and feed back.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1031	40	02	----

(b) No. of students outside the state

02

(c) No. of international students

--

No	%
--	--

Men

Women

No	%
1073	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	296	32	296	05			274	30	274	05	

Demand ratio

Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

JKC = 276, Special Coaching under UGC 120 numbers

No. of students beneficiaries

396

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Students are counselled through career guidance cell as well as individual teaching

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	110	09	03

5.8 Details of gender sensitization programmes

One Programme was concluded both for teachers and students as this is a women's college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level -- National level -- International level --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources	203	16,62,985
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level -- International level --

Exhibition: State/ University level -- National level -- International level --

5.12 No. of social initiatives undertaken by the students 10

5.13 Major grievances of students (if any) redressed: _____ -- _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To see that all women students especially from the weaker sections of the society with a rural back ground are empowered with hard and soft skills that contribute to the acquisition and development of a good career combined with human values.

Mission: To develop and promote a bank of human talent in diversified fields in strict conformity with secular values that would become an investment for a prosperous society.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

No autonomy in curriculum decision as the college is affiliated to Vikrama Simhapuri University. But the teachers are encouraged to include related aspects and bring in the new components of the subject that is being taught.

6.3.2 Teaching and Learning

As a constituent college it is given more focus. Student centred methodologies, Peer learning and project based learning are encouraged and practiced.

6.3.3 Examination and Evaluation

Periodical formative and summative evaluation is taken up. progressive performance records are maintained. Innovative informal assignments methods are used. Rubrics are used.

6.3.4 Research and Development

Two departments are already in the conduct of research. Two more departments have applied to the university for recognition as per research supervisor .

6.3.5 Library, ICT and physical infrastructure / instrumentation

Constant search for support from UGC and other funding agencies is taken up, departments are encouraged to use ICT and maintain a database of the lessons.

6.3.6 Human Resource Management

Teaching and non teaching apart from their primary duties are part of various committees that look after administrative and academic matters in the colleges. Students too are part of these committees. Thus the governance and administration are decentralised and the human rtesources availabela are used to

6.3.7 Faculty and Staff recruitment

Staff are recruited by Government. But still whenever there is vacancy It is filled on temporary basis and is made sure that post are filled.

Industries are invited to interact with students though no formal collaborations are in place. Aqua, Power industries are approached for training and placement.

6.3.9 Admission of Students

Transparent, Open to all on merit basis

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	-scholarships book bank

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	X	X	✓	CCE Hyderabad
Administrative	X	X	X	X

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encouraged colleges to go for autonomy. Autonomy proposals were sent on 19-12-2012 . The college is awaiting the visit by the UGC expert team.

6.11 Activities and support from the Alumni Association

Alumni meet 2 days meet on the occasion of Golden jubilee- supported bright – students with financial aid.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher association meets are conducted regularly

6.13 Development programmes for support staff

Periodic training, FIP and other UGC supported programmes. Seminar and conference attendance by staff is supported with OD permission and financial support.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Regular Plantation drives are taken. Recyclable waste is put into a waste pit to convert into manure

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Added in the annexure.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Some of the activities could not be taken up because of stated wide agitation by students against the bifurcation of the state.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

To apply for NAAC seminar under IQAC in the area of quality; to implement some best practices and make them consistent; to conduct national seminars at least by a few departments.

Name : Dr.K.Padmaja

Name Dr.P.Venkateswarulu

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure : Academic calendar of the year 2013-2014

D.K.GOV.T.DEGREE COLLEGE FOR WOMEN, NELLORE
ACADAEMIC SCHEDULE (ALMANAC) FOR THE YEAR 2013-14

S.no	Particulars Of Commencement Of The Classes For Under Graduate(U.G)Course	I Year	II & III YEAR
1	Re-opening of the college after summer vacation and commencement of II year and III YEAR.	---	17.06.2013 (Monday)
2	Last date for admission into I year degree courses without LATE FEE	08.07.2013 (Monday)	-----
3	Commencement of classes for FIRST YEAR COURSES	08.07.2013 (Monday)	-----
4	Last date for admission into degree courses with LATE FEE	31.07.2013 (Wednesday)	-----
5	Submission of Return of Matriculates relating 2013-2014	20.09.2013 (Friday)	-----
6	Last dates for receipt of three year degree examination application form for September 2013 together with prescribed fee in the office of the controller of examinations	Without fine 25.07.2013 (Thursday) with fine 30.07.2013 (Tuesday)	
7	Commencement of supplementary Examinations	20.09.2013 (Friday)	
8	Last working day of I term	05.10.2013 (Saturday)	
9	I Term holidays	06.10.2013- 16.10.2013 (Sunday) (Wednesday)	
10	Re-opening of the colleges for II Term	17.10.2013(Thursday)	
11	Last dates for receipt of three year degree examination application form for March -	15.11.2013(Friday)	
	2014 together with prescribed fee in the office of the controller of examinations	(for supplementary candidates 10.1.2014)	

12	Sankrathi holidays	10.01.2014-19.01.2014 (Friday) (Sunday)
13	Re-opening of the colleges after sankrathi holidays	20.01.2014(Monday)
14	Commencement of online English examinations	27.01.2014 (Tuesday)
15	Commencement of online English examinations	27.01.2014(Tuesday)
16	Last day of instructions	28.02.2014(Friday)
17	commencement of theory examinations for III,II,I year courses	01.03.2014 (Saturday)
18	LAST WORKING DAY OF The ACADEMIC YEAR 2013-14	05.04.2014(SATURDAY)
19	SUMMER VACATION	06.04.2014-01.06.2014 (SUNDAY) (SUNDAY)
20	RE-OPENING OF COLLEGES AFTER SUMMER VACATION FOR THE NEXT ACADEMIC YEAR 2014-15	02.06.2014(MONDAY)
21	ADVANCED SUPPLEMENTARY EXAMINATIONS	2 ND WEEK OF JUNE,2014
